

# Cooltan Returns & Exchanges

Please follow these simple steps to process a return and/or exchange:

①



Fill out this return form below.

②



Package up the item(s) you are returning back along with this return form into an appropriate envelope or box.

③



Use return address label located on the back of this return form at the top right hand corner. Seal up the package.

④



Go to your local post office to apply the correct postage and mail it.

You may return unworn merchandise with all size tags attached and in its' original package within 60 days for an exchange or refund. Make sure the hygienic liner is still attached to the women's bottoms or returns will not be accepted. All refunds will be issued back to the original credit card. Initial shipping charges are non-refundable. Returns for a refund after 60 days will get an online store credit. **Please allow 18 business days for your return(s) or exchange(s) to be processed.**

Name \_\_\_\_\_

State/Province \_\_\_\_\_

Address 1 \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Address 2 \_\_\_\_\_

E-mail Address \_\_\_\_\_

City \_\_\_\_\_

Phone Number \_\_\_\_\_

## PLEASE SPECIFY THE ITEMS YOU ARE SENDING BACK TO US:

STYLE NUMBER	COLOR	SIZE	QTY	REASON

Reason Code: [1] Too small [2] Too big [3] Defective (please explain) [4] Other: \_\_\_\_\_

For office use only: 

CutOrd
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RetCode
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Cond
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CustNum
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## PLEASE SPECIFY THE ITEMS THAT YOU WOULD LIKE IN EXCHANGE:

REPLACE W/ STYLE #	COLOR	SIZE	QTY	-OR- REFUND AMT

**Please send your return(s) via Standard Mail, and attain a receipt or tracking number for the return for your reference.**

Please wrap your package securely and send it to: COOLWARE, PO BOX 670, CITRUS HEIGHTS, CA 95611.

Phone: 1-415-548-4010 | E-mail Address: office@cooltan.net

For office use only:

Initial	Amt	Chkr1	Chkr2	REG	AMA	PP	FC	P	INT	RS	FRM	\$
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